

**Massachusetts Department of Public Health
CHW Workforce Training Committee
Meeting Summary Outline: October 10, 2007**

Draft Education and Training Themes:

- Statewide Availability of Training Infrastructure
- Levels of Training:
 - Basic
 - Advanced
 - Pre-employment
- Supervisory Training:
 - Basic Supervisory Skills
 - Skills Specific to Supervising CHWs
- Specialized Training Modules:
 - Writing Skills
 - Health Specific Areas
 - Continuing Education:
 - Grant Writing
 - Program planning
 - Management,
 - Supervision
 - Program development
- Consistency of Training:
 - Core Training Areas
 - Quality Assurance/ Evaluation
- Sustainable Funding Mechanisms for Training
- Professional Development Strategies:
 - CHW Professional Organizations (e.g., MACHW)
 - Networking Opportunities
 - Mentoring Opportunities

Career Ladder/ Career Advancement:
Grant Writing
Program planning,
Management/Administration
Supervision
Program development
Continuing Education
College/ Community College Linkage

- Support of the CHW Professional Workforce
 - Educating Providers re: CHW Role
 - Recruitment and Training of CHWs
 - Job Training Requirements and On the Job Training
 - Clinical and Programmatic Supervision

Credentialing:

- Development of a Decision Making Process
- Summary of Current Models
- Recommendations regarding Credentialing